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Congratulations  
UITM Medical Faculty

Malaysia's  
**4<sup>th</sup> Kidney  
Transplant Centre**

First Kidney Transplant performed  
in UITM **14th November 2017**  
in collaboration with UM



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**181**  
2016/2017 overall rank

**158**  
2018 overall rank

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# AREA 7

## DEWAN MELATI PERAK KOLEJ MELATI

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## AREA 7: Mechanism for Programme Monitoring & Review

Excerpt from COPIA

- Quality enhancement calls for programmes to be regularly monitored, reviewed and evaluated. This includes the monitoring, reviewing and evaluating of institutional structures and processes (administrative structure, leadership and governance, planning and review mechanisms), curriculum components (syllabi, teaching methodologies, learning outcomes) as well as student progress, employability and performance.
- Feedback from multiple sources students, alumni, academic staff, employers, professional bodies, parents assists in enhancing the quality of the programme. Feedback can also be obtained from an analysis of student performance and from longitudinal studies.
- Measures of student performance would include the average study duration, assessment scores, passing rate at examinations, success and dropout rates, students' and alumni's report about their learning experience, as well as time spent by students in areas of special interest. Evaluation of student performance in examinations can reveal very useful information. If student selection has been correctly done, a high failure rate in a programme indicates something amiss in the curriculum content, teaching-learning activities or assessment system. The programme committees need to monitor the performance rate in each course and investigate if the rate is too high or too low.
- Student feedback, for example through questionnaires and representation in programme committees, is useful to identify specific problems and for continual improvement of the programmes.
- One method to evaluate programme effectiveness is a longitudinal study of the graduates. The HEP should have mechanisms for monitoring the performance of its graduates and for obtaining the perceptions of society and employers on the strengths and weaknesses of the graduates and to respond appropriately.

## AREA 7: Mechanism for Programme Monitoring & Review

AL 5	AL 4	AL 3	AL 2	AL 1	STANDARD	CLAUSE
The department has a very clear policy on the reviewing, monitoring and evaluation of all programmes offered that utilises proper mechanisms and resources, including benchmark data, teaching-learning methods and technologies, administration and related educational services, as well as feedback from principal stakeholders.	The department has a clear policy on the reviewing, monitoring and evaluation of all programmes offered that utilises proper mechanisms and resources, including benchmark data, teaching- learning methods and technologies, administration and related educational services, as well as feedback from principal stakeholders.			The department does not have a policy on the reviewing, monitoring and evaluation of all programmes offered that utilises proper mechanisms and resources, including benchmark data, teaching-learning methods and technologies, administration and related educational services, as well as feedback from principal stakeholders.	BM	7.1
There is a well-structured programme review committee for each department headed by a highly qualified coordinator.	There is a programme review committee for each department headed by a coordinator.			There is no programme review committee for each department.	BM	7.1
In collaborative arrangements, the partners involved share substantively the responsibilities of monitoring and reviewing the programme.	In collaborative arrangements, the partners involved share the responsibilities of monitoring and reviewing the programme.			In collaborative arrangements, the partners involved do not share the responsibilities of monitoring and reviewing the programme.	BM	7.1

## AREA 7: Mechanism for Programme Monitoring & Review

The areas of concern and ways to improve programmes as identified by the department self-review processes are brought to the attention of the highest management level to ensure further appropriate measures.	The areas of concern and ways to improve programmes as identified by the department self-review processes are brought to the attention of the higher management level to ensure further appropriate measures.	The areas of concern and ways to improve programmes as identified by the department self- review processes are not brought to the attention of the management to ensure further appropriate measures.	BM	7.1
Student performance and progression are analysed comprehensively to ascertain the achievement of the learning outcomes of each programme.	Student performance and progression are analysed to ascertain the achievement of the learning outcomes of each programme.	Student performance and progression are not analysed to ascertain the achievement of the learning outcomes of each programme	BM	7.1
Student performance and progression analysis are fully utilised to provide feedback to the committees responsible for student selection, curriculum planning and student counselling.	Student performance and progression analysis are utilised to provide feedback to the committees responsible for student selection, curriculum planning and student counselling.	Student performance and progression analysis are not utilised to provide feedback to the committees responsible for student selection, curriculum planning and student counselling.	EN	7.1

## 7.2 Involvement of Stakeholders

AL 5	AL 4	AL 3	AL 2	AL 1	STANDARD	CLAUSE
The evaluation and review of programmes highly involves the relevant stakeholders.		The evaluation and review of programmes involves the relevant stakeholders.		The evaluation and review of programmes does not involve the relevant stakeholders.	BM	7.2
Stakeholder feedback -- particularly that of the alumni and employers -- are extensively incorporated into a programme review exercise.		Stakeholder feedback -- particularly that of the alumni and employers -- are incorporated into a programme review exercise.		Stakeholder feedback -- particularly that of the alumni and employers -- are not incorporated into a programme review exercise.	EN	7.2
The department extensively engages the relevant professional body and association in its programme evaluation exercise, for a professional programme.		The department engages the relevant professional body and association in its programme evaluation exercise for a professional programme.		The department does not engage the relevant professional body and association in its programme evaluation exercise, for a professional programme.	EN	7.2

## Standard 7.1.1

- Choose 3 (three possible evidence from the drop down evidence)
  - Evidence 1:
  - Evidence 2:
  - Evidence 3:
- Evaluate the three evidence supplied. Refer condition:
  - i) If all three are complete and valid evidence, then give AL5
  - ii) If two out of three are complete and valid evidence, then give AL3
  - iii) If only One out of three is a complete and valid evidence, give AL1

## Report finding AL5

- Based on the evidence cited; i) .....  
ii) ..... and iii) ....., the panel **commends** that the clause 7.1.1 has been established and widely practiced in the department/ campus/ faculty/ university. This was supported by the presentation of the ..... and later explained by the respective person from ..... during the interview session



## Report finding AL3

- Based on the evidence cited; i) ..... ii) ..... and iii) ....., the panel **affirms** that the clause 7.1.X has been established but it has not yet widely practiced where the panel found that the evidence .....is not extensively accepted by the department/ campus/ faculty/ university. The panel. This is confirmed through an interview session #.....conducted during the site visit on .....

## Report finding AL1

- Based on the evidence cited; i) ..... ii) ..... and iii) .....chosen, the panel **decided** that the clause 7.X.X has not been established but it is important that the department/ campus/ faculty/ university adhere to the standard applied. The panel confirmed through an interview session #.....conducted during the site visit on ..... on at least (2) two potential users/ stakeholders namely ....., and .....

## Lets practice and each group choose **ONE** standard clause in Area 7

- Standard .....
- Evidence chosen from the drop-down menu.
- Write the finding accordingly

.....

.....

.....

# Thank You

**Institut Kualiti dan Pengembangan Ilmu (InQKA)**

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